



Gujarat Technological University

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GTU- School of Management Studies

Report on “Workshop on Basics of MS Excel”

1) Title of Event: Workshop on Basics of MS Excel

2) Type of Event: Workshop

3) Date, Time and Venue of the Event:

Date: 6th May 2025

Time: 09:30 AM Onwards

Venue of the Event: Computer Lab, GTU – School of Management Studies,
Chandkheda, Ahmedabad

4) Description of the Event:

The workshop was held on the development of the computing skills through the basics of the MS Excel worksheet. As in today's world, Microsoft Excel is a widely used tool in the workplace for managing, analyzing, and reporting data. We as a growing youth of India, we need to compute with it. So, this workshop was held for our BBA sem-2 students.

5) List and number of participants:

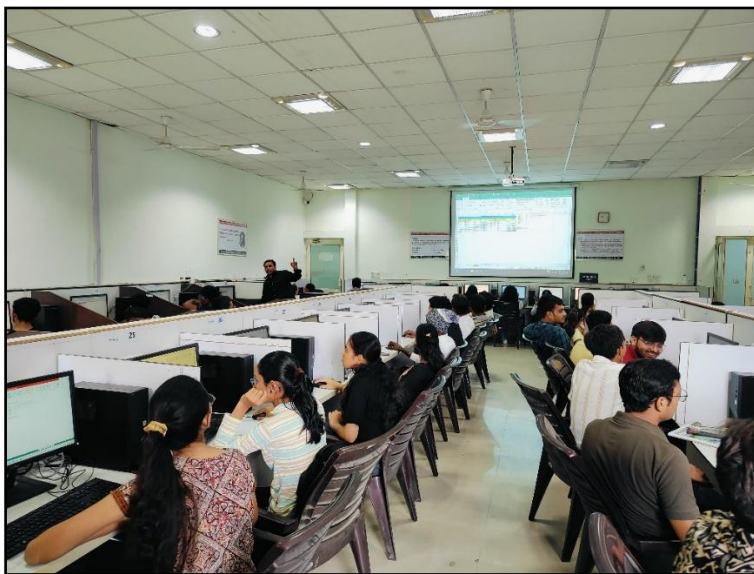
A total of about 70 students of the 2nd semester BBA batch attended the workshop as a part of their Fundamentals of IT and Computer skills course curriculum.



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6) Photographs of the Event:





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7) Flyer of the Event:

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Workshop
on
Basics of MS Excel

with

Dr. Vishal Patel
Associate Professor
SVBIT, Gandhinagar

06/05/2025 (Tuesday)
Computer Lab
9.30 AM Onwards

Invitee: Dr. Pankajraj Patel, Director - GSMS
Coordinator: Dr. Neelima Melani, Program Coordinator

Locate us @ : GTU SMS, Academic Block-4, GTU Campus, Visat Gandhinagar Highway, Chandkheda, Ahmedabad Gujarat

@GTUSMS

8) Feedback of the Event:

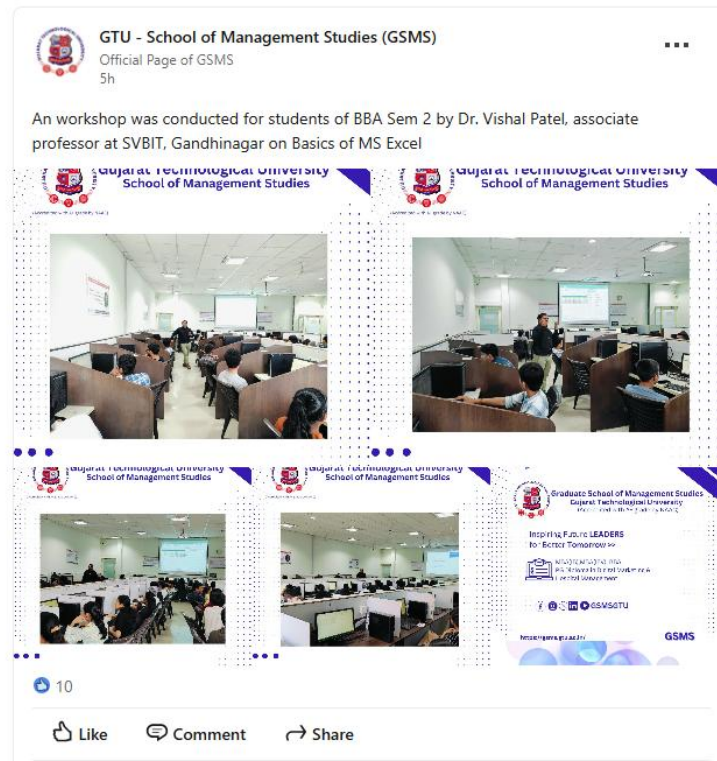
- This workshop at GSMS for BBA Sem-2 served as an invaluable platform which help on computing the growing world.
- The collaborative efforts between professional expert, Dr. Vishal Patel and the college administration made this workshop a success, fostering in promoting a technological environment within the college.



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9) Social Media Post:



Coordinator of the Event:

Dr. Neela Multani, Assistant Professor, GSMS

Report Prepared by:

Vansh Malik, Student, Sem-4, BBA, GSMS

Report Edited by:

Dr. Neela Multani, Media Committee Co-convener, GSMS